

**SUMMONS**  
**To Shareholders**  
**PT Sentul City Tbk (“Company”)**

Hereby, the Board of Directors of PT SENTUL CITY Tbk, domiciled in Jakarta Selatan (the “**Company**”) invites the Company’s shareholders to attend the Company’s Extraordinary General Meeting of Shareholders (the “**Meeting**”), to be held on:

Day/date : Thursday, 4 May 2023  
Time : at 09.30 BBWI (Western Indonesian Time) to finish  
Venue : Diamond Room, The Alana Hotel & Conference Center  
JL. Ir. H. Juanda No 76 Sentul City, Bogor 16810

The Meeting agenda is as follows:

1. Approval of changes to the term of office of the Company’s Board of Directors and Board of Commissioners.  
Explanation: the agenda above is pursuant to the provisions of Article 12 of the Company’s articles of association.
2. Changes in the composition of the Company’s Board of Directors and/or Board of Commissioners.  
Explanation: the agenda above is pursuant to the provisions of Article 14 paragraph 3 and Article 17 paragraph 2 of the Company’s articles of association.

Notes:

The Company send no special invitation to shareholders, as this Summon serves as an official invitation. This Summon may also be viewed on the Company’s website <http://www.sentulcity.co.id> and the **eASY.KSEI** application.

1. Any materials related to the Meeting agenda are available at the Company's office as of the Summon issuance date, **12 April 2023** until the Meeting held on 4 May 2023, as specified on the Company's information above.
2. Shareholders entitled to attend the Meeting are shareholders whose names are registered in the Company’s Register of Shareholders at the close of Stock Exchange trading hour on **11 April 2023**.
3. Shareholders may participate in the Meeting by the following mechanism:
  - a. attend the Meeting in person; or
  - b. attend the Meeting electronically via the **eASY.KSEI** application.
4. Shareholders who may attend directly electronically as referred to in point 3 letter b shall be local individual shareholders whose shares are kept in KSEI’s collective custody.
5. To use the **eASY.KSEI** application, shareholders can access the **eASY.KSEI** menu, the **eASY.KSEI Login** sub-menu on the AKSes facility (<https://akses.ksei.co.id/>).
6. Before deciding to participate in the Meeting, shareholders must read the provisions conveyed through this summon and other provisions related to the Meeting implementation under the authority set by each Company. Other provisions may be viewed through document attachments in the ‘Meeting Info’ feature on the **eASY.KSEI** application and/or the Meeting summon contained in the related Company website page. The Company reserves the right to determine any other requirements regarding the participation of shareholders or their proxies who will attend the Meeting in person.
7. Shareholders who will attend the Meeting in person or shareholders who will exercise their voting rights through the **eASY.KSEI** application, may inform their attendance or appoint their proxies, and/or submit their votes on the **eASY.KSEI** application.

8. The deadline for submitting declaration of presence or power of attorney and vote in the **eASY.KSEI** application is 12.00 WIB on 1 (one) business day prior to the date of the Meeting.
9. Before entering the Meeting room, shareholders or their proxies who attend the Meeting in person are required to fill out the attendance list by presenting original proof of identity.
10. The Meeting will be held as efficiently as possible without reducing the validity of the Meeting pursuant to Financial Services Authority Regulation (POJK) provisions No. 15/2020. For shareholders who are unable to attend the Meeting and will have their proxies to attend the Meeting (non-electronic), the power of attorney shall be made under the following terms:
  - a. The power of attorney format can be downloaded on the Company's website as of the date of the summon for the Meeting and the power of attorney must be filled in according to the instructions contained therein and submitted to the Company's Board of Directors through PT RAYA SAHAM REGISTRASI as the Company's Securities Administration Bureau ("**BAE**"), no later than 16:00 WIB, on 3 May 2023, **1 (one)** business day before the Meeting is held;
  - b. For any Company's Shareholders who sign a power of attorney overseas, the power of attorney must be legalized by the Embassy/Consulate General of the Republic of Indonesia in the local country;
11. Shareholders (personal/legal entity)/Proxies who attend in person are requested to bring the following documents:
  - a. **For individual Shareholders**, photocopy of legal and valid personal identification (Resident Identity Card/KTP or passport);
  - b. **For Shareholders in the form of legal entities**, photocopy of the Articles of Association and its amendments along with the latest management composition;
  - c. **For Proxy**, a valid power of attorney by attaching photocopies of proof of identity of the authorizer and the proxy.
12. Shareholders who will attend or provide power of attorney electronically on the Meeting through the **eASY.KSEI** application must pay attention to the following matters:
  - a. Registration Process;
    - i. Shareholders of the local individual type **not yet** submitting any declaration of attendance or proxy in the **eASY.KSEI** application by the deadline in point 8 and wishing to attend the Meeting electronically are required to register attendance in the **eASY.KSEI** application on the date of the Meeting until the electronic registration period for the Meeting is closed by the Company.
    - ii. Shareholders of the local individual type **already** submitting a declaration of attendance but not yet casting their vote for at least 1 (one) item of the Meeting agenda in the **eASY.KSEI** application by the deadline in point 8 and wishing to attend the Meeting electronically are required to register attendance in the **eASY.KSEI** application on the date of the Meeting until the electronic registration period for the Meeting is closed by the Company.
    - iii. Shareholders who have granted power of attorney to the proxy provided by the Company (Independent Representative) or Individual Representative but the shareholders have not cast their vote for at least 1 (one) item of the Meeting agenda in the **eASY.KSEI** application by the deadline in point 8, the proxy representing the shareholder is required to register attendance in the **eASY.KSEI** application on the date of the Meeting until the electronic registration period for the Meeting is closed by the Company.
    - iv. Shareholders who **have** granted power of attorney to participant proxy/Intermediary (Custodian Bank or Securities Company) and have cast their vote in the **eASY.KSEI** application until the deadline in point 8, the proxy representative registered in the **eASY.KSEI** application is required to register attendance in the **eASY.KSEI** application on the date of the Meeting until the electronic registration period for the Meeting is closed by the Company.
    - v. Shareholders who have submitted their declaration of attendance or granted power of attorney to the proxy provided by the Company (Independent Representative) or Individual Representative and have cast their vote for at least 1 (one) or all item of the Meeting agenda in the **eASY.KSEI** application no later than the deadline in point 8, the

shareholder or proxy does not need to register attendance electronically in the **eASY.KSEI** application on the date of the Meeting. Share ownership will automatically be calculated as a quorum of attendance and the votes that have been cast will be automatically counted in the Meeting voting.

- vi. Any delay or failure in the electronic registration process as referred to in points i – iv for any reason will result in the shareholders or their proxies not being able to attend the Meeting electronically, and their share ownership will not be counted as a quorum for attendance at the Meeting.
- b. Process of Submitting Questions and/or Opinions Electronically
- i. Shareholders or proxies have 3 (three) chances to submit questions and/or opinions in each discussion session per agenda item of the Meeting. Any questions and/or opinions per agenda item of the Meeting can be submitted in writing by shareholders or their proxies by using the chat feature in the 'Electronic Opinions' column available on the E-Meeting Hall screen on the **eASY.KSEI** application. Questions and/or opinions can be submitted during the status of the Meeting in the 'General Meeting Flow Text' column is "*Discussion started for agenda item no. [ ]*".
  - ii. It is the authority of each Company to determine the mechanism of discussion of per agenda item of the Meeting in writing through the E-Meeting Hall screen on the **eASY.KSEI** application and this will be stated by the Company in the Rules of Meeting Implementation through the **eASY.KSEI** application.
  - iii. Any proxies attending electronically and going to submit any questions and/or opinions of their shareholders during the discussion session per the agenda item of the Meeting, they are required to write down the shareholders names and the amount of their share ownership followed by related questions or opinions.
- c. Voting Process
- i. The electronic voting process takes place in the **eASY.KSEI** application on the E-Meeting Hall menu, Live Broadcasting sub-menu.
  - ii. For shareholders who attend themselves or are represented by their proxies but have not cast their vote on the Meeting agenda as referred to in point 12 letter a number i – iii, the shareholders or their proxies have the opportunity to cast their vote during the voting period through the E-Meeting Hall screen on the **eASY.KSEI** application opened by the Company. When the electronic voting period for each item on the Meeting agenda begins, the system will automatically run the voting time by counting backwards for a maximum of 5 (five) minutes. During the electronic voting process, the status "*Voting for agenda item no [ ] has started*" will appear in the 'General Meeting Flow Text' column. If the shareholders or their proxies do not vote for certain agenda items until the status of the Meeting as shown in the 'General Meeting Flow Text' column changes to "*Voting for agenda item no [ ] has ended*", it will be deemed to have voted Abstain for the relevant Meeting agenda.
  - iii. Voting time during the electronic voting process is the standard time specified in the **eASY.KSEI** application. Each Company can determine the policy for electronic direct voting per agenda item of Meeting (with a maximum time of 5 (five) minutes per agenda item of Meeting) and will be set forth in the Rules of Meeting Implementation through the **eASY.KSEI** application.
- d. View Live Broadcast of the Meeting
- i. Shareholders or their proxies who have registered in the **eASY.KSEI** application no later than the deadline in point 8 can view the ongoing Meeting via the Zoom webinar by accessing the **eASY.KSEI** menu, the **GMS Broadcast** submenu in the AKSes facility (<https://akses.ksei.co.id/>).
  - ii. GMS Broadcast has a capacity of up to 500 participants, where the attendance of each participant will be determined on a *first come first serve* basis. Shareholders or their proxies who do not get the chance to view the Meeting implementation through the GMS Broadcast shall remain considered duly present electronically and their share ownership

- and vote shall be taken into account at the Meeting, provided that they have been registered in the **eASY.KSEI** application as stipulated in point 12 letter a number i – v.
- iii. Shareholders or their proxies who only view the Meeting implementation via GMS Broadcast but are not registered as present electronically on the **eASY.KSEI** application pursuant to the provisions in point 12 letter a number i – v, the shareholders or their proxies attendance shall be considered invalid and will not be included in the Meeting attendance quorum calculation.
  - iv. Shareholders or their proxies who view the Meeting implementation via GMS Broadcast have the *raise hand* feature which can be used to submit questions and/or opinions during the discussion session per the agenda item of Meeting. If the Company permits by activating the *allow to talk* feature, the shareholders or their proxies can submit questions and/or opinions by speaking directly. It is the authority of each Company to determine the mechanism of discussion of per agenda item of the Meeting using the *allow to talk* feature contained in the GMS Broadcast.
  - v. To get the best experience in using the **eASY.KSEI** application and/or GMS Broadcast, shareholders or their proxies are advised to use the Mozilla Firefox browser.
14. Pursuant to the provisions of Article 42 paragraph (1) letter a of the Company's Articles of Association and Article 48 of Financial Services Authority Regulation (POJK) No. 15/2020, the Company's Shareholders are not entitled to authorize more than one proxy for a portion of the number of shares they own with different votes, unless:
- a. Custodian Banks or Securities Companies as Custodians representing their customers who own the Company's shares;
  - b. Investment Manager representing the interests of the Mutual Funds they manage.
15. By prioritizing the principle of prudence and vigilance towards the development of the latest conditions related to the Coronavirus Disease 2019 ("**COVID-19**") pandemic, as well as compliance with the applicable COVID-19 prevention and control regulations, the Company hereby conveys to the Shareholders or Proxies who will remain attend the Meeting in person to follow and pass the safety and health protocols applicable at the Meeting venue as follows:
- a. Wear a mask properly while at the meeting venue and during the meeting;
  - b. Wash hands/use a hand sanitizer before entering the meeting venue;
  - c. Not currently have a body temperature above 37.5° C based on the Company's examination;
  - d. Fill out the Health Declaration Letter provided by the registration officer before entering the Meeting venue;
  - e. Follow the direction of the Meeting committee in implementing the physical distancing policy at the Meeting venue, before, during and after the Meeting;
  - f. Shareholders/Proxies who are sick, even though their body temperature is still within the normal threshold, are not allowed to enter the Meeting venue;
  - g. Shareholders/Proxies coughing or sneezing at the Meeting venue are kindly requested to leave the Meeting venue;
  - h. The Company will announce on the Company's website for any changes and/or additions to information related to the procedures for Meeting implementation with reference to the latest conditions and developments regarding preventing the spread of the COVID-19 virus.

Jakarta, 12 April 2023  
Company's Board of Directors